



RESTRICTED

CONSTITUTION

FOR

ZARIA EDUCATIONAL DEVELOPMENT ASSOCIATION

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COVER/TITLE

PREFACE

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ARTICLE I

PREAMBLE

(Philosophy, Pledge, Theme)

1. We, the undersigned indigens of Zaria:
 - (a) disturbed by the impending collapse of education in the area;
 - (b) conscious of our moral and social obligation to avert and combat this collapse;
 - (c) desirous to salvage our society from socio-economic crisis and decay; and
 - (d) determined to uplift the educational standard of the area thereby guaranteeing a better future for generations yet unborn; do hereby resolve to establish an Association to challenge the problem.

ARTICLE II

NAME, ADDRESS AND AREA OF OPERATION

2. NAME
There shall be an association to be known as ZARIA EDUCATIONAL DEVELOPMENT ASSOCIATION here-in-after referred to as the association.
3. ADDRESS
The address of the Association shall be. ZARIA-EDUCATIONAL DEVELOPMENT ASSOCIATION
P.O.BOX973
ZARIA.
KADUNA STATE

•• AREA OF OPERATION
The term ZARIA in this Constitution refers to the entire area known as Zaria Local Government as at 1 st January, 1992 notwithstanding any future changes that may occur in the structure and composition of the Local Government Area.

ARTICLE III

AIMS AND OBJECTIVES

AIMS

The aim of the Association is to arrest the current state of underdevelopment in Zaria particularly in the area of formal and non-formal education.

OBJECTIVES

The objectives of the Association are:-

- (a) to promote greater awareness and interaction amongst Zaria indigens for the purpose of uplifting the educational standards of the area;
- (b) to create a high powered autonomous educational Development Foundation here-in-after referred to as "the Foundation which shall be responsible for the management of the Association's development funds, programmes and projects; and
- (c) to do any other thing possible and as may be determined from

time

to time to improve the lot of Zaria people.

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MEMBERSHIP

ELIGIBILITY

Membership of the association shall be drawn from:

- (a) Person(s) of not less than twenty-five (25) years of age;
- (b) Person(s) either of whose parents or grand parent have been born or stayed continuously in Zaria for a period not less than ten years;
- (c) person(s) who have stayed continuously in Zaria for not less than ten years; and
- (d) Any other person that may be considered deserving of membership by the Central Working Committee of the Association. Such person (s) must however be seen to have made concrete and tangible contributions to the development of the Area.

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AIMS AND OBJECTIVES

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by the Central Working Committee of the Association. Such person (s) must however be seen to have made concrete and tangible contributions to the development of the Area.

8. REGISTRATION OF MEMBERS

In addition to the conditions mentioned above, all Members of the Association must:

- (i) fill prescribed Registration Form; (
- (ii) Pay the prescribed Registration Fees; and
- (iii) Register with the Association by signing their names in the

Register

to be to be kept by the Association's Secretariat.

9. MEMBERSHIP RIGHTS

All members have the following rights:

- (i) Attend all General Meetings of the Association;
- (ii) Vote and be voted for; and
- (ii) Participate in any activity as prescribed by the Central Working Committee of Association or the Board of Trustees of the Foundation.

10. TERMINATION OF MEMBERSHIP

Membership of the Association shall terminate by virtue of;

- (i) Voluntary withdrawal from the Association by giving one month notice in writing to that effect to the Secretary-General subject to ratification by the Central Working Committee.
- (ii) Permanent insanity; and
- (iii) Death.

ARTICLE V

ORGANISATIONAL STRUCTURE

11. THE ASSOCIATION

The Association shall have the following organs;

- a. Annual General Meeting (AGM)
- b. Central Working Committee
- c. The Foundation

12. THE ANNUAL GENERAL MEETING (AGM)

The Annual General Meeting shall be made up of all members of the Association. It shall:

- a serve as the Annual General Meeting of both the Association

and

the foundation;

- b. elect members of the Central Working Committee;
- c. approve appointment of chairman and members of the Board of Trustees on the recommendation of the central working committee;
- d. receive and consider the audited accounts of the Association;

and

- e. do any other thing possible to promote the aims and objectives of the Association/Foundation.

13. THE CENTRAL WORKING COMMITTEE.

There shall be a Central Working Committee which shall be the Governing Board of the Association. It shall comprise a chairman, a secretary and five (5) members all elected by congregation. The committee shall be responsible for:

- a. convening the Annual General Meeting of the Association/Foundation.
- b. implementing decisions arrived at the Annual General Meeting;
- c. nominating chairman and members of the Foundation's Board of Trustees for the approval of the AGM;
- d. nominating Patrons for the foundations; and
- e. doing any other thing possible to promote the aims and objectives of the association.

14. THE FOUNDATION

The Foundation shall have the following sub-organs:

- a. Board of Trustees
- b. Executive Secretariat
- c. Annual General Meeting
- d. Patrons

PREFACE

Kaduna State, particularly Zaria area, has over the years witnessed a very sharp decline in developmental attainments, most especially in the educational sector which is the bed rock of any societal socio-economic, material and spiritual improvement. Most of the schools in the State, Zaria in particular, have in the recent years continued to produce primary and secondary school graduates with very little or no prospects of attending any Higher Institution of learning. The situation is so bad that the new Military Governor of the State painted a gloomy picture by stating that "not a single Kaduna State indigen from a public school gained admission into any Nigerian University this year.

This situation raises the question of continuity in Zaria. We must therefore do something otherwise we will wake up one morning to discover that there are no Zaria indigens qualified to succeed in holding the numerous positions occupied by their parents. Those who would live long may have a depressing old age and we all stand to bequeath to our posterity a syndrome of hopelessness and despair.

The multi-dimensional crisis facing educational institutions in the State and the hopeless situation the Authorities find themselves in suggest that we can no longer continue to rely entirely on Government to salvage our deplorable educational situation. We have a lot of children with the intelligence and zeal to learn but lacking in the facilities and resources to fulfil their aspirations.

The only way out of this quagmire is to look inwards and see what we can do as a community to improve our lot and to guarantee our future and the future of our children yet unborn. We must endeavour to educate a great number of our people to help secure and guarantee a good future for the community.

We have no choice and there are no half measures. We must sacrifice time and resources to uplift the educational standard of our people. We need to accept some inconveniences in order to save our succeeding generation from marginalisation and decay. We need to act now. We need to act fast to prevent Social crisis capable of being generated by ill-informed and jobless school leavers.

We must show gratitude to Almighty Allah by extending the bounties endowed us to the younger generation and particularly those from less fortunate families.

15. BOARD OF TRUSTEES OF THE FOUNDATION

There shall be a Board of Trustees for the Foundation which shall be appointed from among respected indigens of the area by the AGM on the recommendation of the central working committee. It shall comprise

- a. A chairman and six others nominated on merit;
- b. The chairman central working committee; and
- c. The Executive Secretary of the Foundation as Secretary

16. The Trustees may hold office for life but a Trustee shall cease to hold office if he:

- a. resigns his office
- b. ceases to be a member of the registered Trustees of Zaria Education Development Association;
- c. becomes insane;
- d. is officially declared bankrupt;
- e. is convicted of a criminal offence involving dishonesty by a court of competent jurisdiction;
- f. is recommended for removal from office by the Central working committee (Board of Governors) or the Board of Trustees and endorsed by majority of members at the General Meeting of the Association.
- g. ceases to reside in Nigeria.

17. The Board of Trustees shall:

- a. Provide structure and operational guidelines for the Executive Secretariat of the Foundation;
- b. Appoint an Executive Secretary of the foundation on the recommendation of the Central Working Committee of the Association;
- c. Establish a tutorial/remedial education programme for students and schoolleavers of the area and determine its modus-operandi;
- d. Establish schools and determine their modus-operandi;
- e. Approve financial support to needy promising students of the area;
- f. Give guidelines to the Executive Secretary on the use of the Trustee's common seal under his care;

- g. Approve the Foundation's budget;
- h. serve as the foundation's Tender's Board;
- h. Supervise expenditure and appoint auditors;
- Render annual report to the AGM of the Association; and
- ~ Evolve and implement such programmes as may from time to time,
be required to *uplift* the standard of education in the Area.
- k.

18. EXECUTIVE SECRETARIAT OF THE FOUNDATION

There shall be an Executive Secretariat for the Foundation which shall be located at the Area and headed by an Executive Secretary. The Secretariat shall be responsible for:

- a. Day to day administration of the Foundation;
- b. Custody of the Foundation's property, records and funds.
- c. Preparation of feasibility studies for the Board of Trustees.
- d. Implementation of the Foundation's programmes under the Supervision and guidance of the Board of Trustees;
- e. *Collection* of all funds due to the Association/Foundation and issuing receipts;
- f. Keeping the common seal of the Foundation and using or presenting same for use as directed by the Board of Trustees;
- g. Doing any other thing related to the *objectives* of the Foundation and a.,',V from time to time be directed by the Board of Trustees.

19. ANNUAL GENERAL MEETING (AGM) OF THE FOUNDATION

The AGM of the Association shall function as AGM of the Foundation.

20. PATRONS OF THE FOUNDATION

The Foundation shall have patrons drawn from amongst respected indigenes of the Area as well as any other person(s) considered deserving of such honour by the Central working committee. The Patrons shall:

- a. Advise the Foundation and or its sub-organs;
- b. Support the programmes and projects of the Foundation; and
- c. Do anything Possible to promote the aims and objectives of the Foundation.

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MEETINGS

QUORUM

21. 2)3 members of the Central Working Committee of the Association and the Board of Trustees of the Foundation shall form the quorum at each of their meetings while 1/3 of the AGM shall constitute a quorum at its meeting.

22. FREQUENCY OF MEETINGS

The central working committee of the Association and the Board of Trustees of the Foundation shall each meet at least once in a quarter while the AGM shall meet at least once in a year.

23. EXTRA-ORDINARY MEETINGS

Extra-Ordinary meetings shall be called at the request of at least 1/3 of the members of the affected organs and 1/5 in the case of the AGM.

24. NOTICE OF MEETINGS

Notice of meeting must be served on every member two weeks before any meeting except the AGM which requires four weeks notice.

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ELECTIONS

25. There shall be an Electoral Committee for the election of Chairman, Secretary and members of the Central Working Committee which shall comprise five members of the Association, nominated by the AGM on the election day.

26. The Electoral Committee shall determine procedure and ensure that election is completed within the same day and result made known immediately.

27. All members of the AGM are eligible to vote and be voted save members of the Electoral Committee.
28. r-Nominated members may decline nomination based on concrete deferring 'c, reasons;
29. Election shall be by secret ballot.
30. The life span of the Electoral Committee ends with the election.

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DISCIPLINE

31. The AGM may appoint or set up any Disciplinary Committee to investigate allegations of wrong doing against any officials and could by a vote of two thirds (2/3) majority remove or suspend the central working committee or any of its members.
32. Members of the Association may be suspended or expelled from the Association on the recommendations of an appointed Disciplinary Committee.

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FUNDING

33. THE ASSOCIATION

The Association shall have the following sources of funds:

8. Registration Fee.

This amount shall be determined from time to time by the AGM on the recommendations of the central working committee 50% of all registration fees collected by the Executive Secretariat of the foundation shall be paid into the Association's account for its day to day business while the remaining 50% shall be retained by the Foundation.

b. **Annual/Monthly Due**

There shall be token sums of money to be regularly paid in by members of the Association for effective running cost. 50% of all dues collected by the Executive Secretariat shall be paid to the Association's account while the balance of 50% shall be retained by the Foundation. The nature and size of dues shall be determined by the AGM on the recommendation of the Central Working Committee.

34. **THE FOUNDATION**

There shall be the following sources of funds for the foundation:

a. **Registration Fee**

50% of all Registration fees collected by the Executive Secretariat.

b. **Annual/Monthly Due**

50% of all Annual/Monthly dues collected by the Executive Secretariat.

c. **Development Levy**

This levy shall be periodic and shall be based on needs such as projects and programmes and the cost of each project will determine the amount. The nature and size of levy shall be determined by the AGM on the recommendations of the central working committee.

d. Returns on Investments.

e. Donations from Associations and persons.

f. Gifts from persons and Associations.

g. Fees charged for services rendered by the Association/Foundation.

h. Endowment and Appeal Funds.

i. Borrowings from Finance Firms and Institutions.

J. Any other legitimate source.

35. **CUSTODY/DISBURSEMENT OF FUNDS.**

The Association's Accounts shall be operated by Secretary of the Central Working Committee while that of the foundation shall be operated by the Executive Secretariat.

36. Both the secretary of the Association and the Executive Secretary of the foundation shall maintain such imprest as may be authorised by the Central Working Committee and the Board of Trustees respectively.
37. Disbursement of funds for programmes and projects shall be by the secretary of the Central Working Committee and the Executive Secretariat on the approval of the Central Working Committee and the Board of Trustees respectively.
38. Where a meeting of the Central Working Committee and or Board of Trustees is not feasible, the chairman of the two organs can give provisional approval for expenditure subject to ratification by the Central Working Committee and the Board of Trustees respectively.
39. The Accounts of the Association and the Foundation shall be kept in any or all of the following forms:
- a. Recurrent accounts to be operated in current accounts.
 - b. Capital/special project accounts to be operated in deposits or other high yielding instruments.
 - c. Investments in form of share holdings and properly.
 - d. Any other legitimate means authorised by the Board of Trustees.
40. **AUDITORS**
The Board of Trustees shall have the power to appoint Auditors to audit the accounts maintained by both the Secretary of the Central Working Committee and the Executive Secretariat of the Foundation.

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41. **GENERAL PROVISION APPOINTMENT OF AD HOC COMMITTEE** Both the AGM, the Central Working Committee and Board of Trustees may appoint ad-hoc committees from time to time to assist in the discharge of their duties.

42. PROVISION FOR STANDING ORDERS

There shall be Standing Orders approved by the AGM to regulate the conduct of all meetings and business except that of the Board of Trustees which shall be determined by its members. (. , :

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43. AMENDMENTS

The Constitution shall be amended on the receipt of a memorandum prepared and delivered to the Secretary Central Working Committee at least three months before the congregation and duly signed by ten members and approved by 2/3 majority of the congregation.

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SPECIAL CLAUSE

THE INCOME AND PROPERTY of the Associationwhensoever derived shall be applied solely towards the promotion of the objects of the Association as set forth in this RULES AND REGULATIONS/CONSTITUTION: and no portion thereof shall be paid or transfered directly or indirectly by way of dividend, bonus, or otherwise by way or prompt to the members of the Association.

2.PROVIDED that nothing herein shall prevent the payment, in good faith, or reasonable and proper remuneration to any officer or servant of the Association in return for any service actually rendered to the Association but so that no member of the Council of Management or Governing Body shall be appointed to any salaried officer of the Association or any office of the Association paid by fees; and that no remuneration or other benefit in money or money shall be given by the Association to any member of such Council or Governing Body except repayment of out-of-pocket expenses or reasonable and proper rent for premises demised, or set to the Association provided that the provision last aforesaid shall not apply to any payment of any payment of any Company to a member of the Association may be", company in which such member shall not hold more than one-hundredth

part of the capital, and such member shall not be bound to account for any share of profits he may receive in respect or any such payment.

3. *i~O* ADDITION, alternation, or amendment shall be made to or in the ~)"
;iULESAND REGULATIONS/CONSTITUTION for the time being in force,
unless the same have been submitted to and approved by the Registrar-
General.

4. IN the event of-a winding up or dissolution of the Association there remains
after the satisfaction of all its debts and liabilities, any property whatsoever,
the same shall not be aid to or distributed among the members of the
Association but shall be given or transferred to some other institution or
institutions, having objects similar to the objects of the Association and the
body or bodies are prohibited from distributing its or their income and
property amongst its or their members to an extent at least as great as is
imposed on the Association under or by virtue of the SPECIAL CLAUSE
hereof, such institution or institutions to be determined by the member of the
Association effect cannot be given to the aforesaid provision then to some
charitable object.

Sign Secretary

Sign
Chairman

Oate _____

Oate _____

NOTE:

To be signed and dated by the Chairman and the Secretary.